

## **EXETER STRATEGIC BOARD**

Date: Monday 26 November 2018  
Time: 5:30pm  
Venue: Rennes Room, Civic Centre, Paris Street, Exeter

Members are invited to attend the above meeting to consider the items of business.

If you have an enquiry regarding any items on this agenda, please contact Howard Bassett, Democratic Services Officer (Committees) on 01392 265107 or email [howard.bassett@exeter.gov.uk](mailto:howard.bassett@exeter.gov.uk)

Entry to the Civic Centre can be gained through the Customer Services Centre, Paris Street.

### *Membership –*

Exeter City Council

Councillors Bialyk, Edwards, Sills, Sutton and Thompson

Devon County Council

Councillors Hannaford, Leadbetter, Ackland, Asvachin, Prowse, Atkinson, Aves, Brennan and Whitton

### Agenda

#### **Part I: Items suggested for discussion with the press and public present**

- 1 **Apologies**
- 2 **Minutes of the Meeting held on 21 June 2018** (Pages 3 - 8)
- 3 **Items requiring urgent attention**
- 4 **Councillor John Hart, Leader, Devon County Council**
- 5 **Exeter Youth Forum - Presentation by Forum members**
- 6 **Exeter Board Grants – Update**
- 7 **Funding Sub Group - Minutes of the meeting held on 7 November 2018** (Pages 9 - 12)

## 8 **Feedback from Member representation on Multi Agency Groups**

(a) Exeter Community Health and Wellbeing Board

(Pages 13  
- 32)

Minutes of the meeting held on 10 July 2018.

(b) Community Safety Partnership – Executive Group

Minutes of the meetings held on 4 July and 10 October 2018.

## 9 **Dates of Future Meetings**

Thursday 31 January 2019

Thursday 20 June 2019

Thursday 19 September 2019

Thursday 14 November 2019

Thursday 30 January 2020

Thursday 18 June 2020

Thursday 17 September 2020

## **Date of Next Meeting**

The next **Exeter Board** will be held on Thursday 31 January 2019 at 5:30pm

## **Future Business**

The schedule of future business proposed for this Scrutiny Committee and other Committees of the Council can be viewed on the following link to the Council's website:

<http://www.exeter.gov.uk/forwardplan>

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## EXETER STRATEGIC BOARD

Thursday 21 June 2018

### Present:-

Councillors Bialyk, Edwards, Thompson, Hannaford, Leadbetter, Ackland, Prowse, Aves and Whitton

### Also Present

#### Exeter City Council

Director (JY), Programme Manager - Communities and Democratic Services Officer (Committees) (HB)

#### Devon County Council

Communities and Commissioning Manager

1

### APOLOGIES

These were received from Councillors Brennan, Atkinson and Denham.

2

### ELECTION OF CHAIR AND DEPUTY

In accordance with the agreement that the Chairmanship and Deputy Chairmanship should alternate annually between the City and County Councils, it was:-

**RESOLVED** that:-

- (1) Councillor Leadbetter be appointed Chair for 2018/19; and
- (2) Councillor Edwards be appointed Deputy Chair for 2018/19.

3

### MINUTES OF THE MEETING HELD ON 16 NOVEMBER 2017

**RESOLVED** that the minutes of the meeting held on 16 November 2017 be approved and signed by the Chair as a correct record.

4

### EXHIBITION FIELDS - ACCESS ISSUES

Councillor Thompson referred to problems caused by travellers occupying City Council owned land, notably Exhibition Fields. As well as the City Council taking necessary eviction procedures she referred to health and social services issues relating to travellers which fell within the remit of the County Council. She asked for improved liaison between the two authorities to ensure a co-ordinated approach to address the problems caused by travellers as they arise.

Other Members detailed the anti-social problems associated with travellers, such as noise, nuisance and threats to neighbours, damage to land and extensive littering and it was noted that local Councillors in the Pinhoe area had been active on behalf of residents to rectify the problems caused. Although improved provision for the travelling community would assist in reducing the problems, it was recognised that the travellers themselves should seek to cooperate more and not disrupt community life.

The Communities and Commissioning Manager advised that the Devon Communities Team included a traveller liaison service and he undertook to liaise with the City Council's Director of Place to improve co-ordination between the two Councils on this issue.

The Director advised that Councillor Thompson should raise a request with the Chair of the City Council's Place Scrutiny Committee to require a report on travellers' issues and the City Council's Director of Place would then be able to respond to the concerns explaining the current activity of the Council and proposing any improvements.

**RESOLVED** that Councillor Thompson liaise with the Chair of Place Scrutiny Committee requesting an item on traveller related issues, identifying how the issues could be better addressed, including mechanisms for greater collaboration between the County and City Councils.

5 **TERMS OF REFERENCE AND MEMBERSHIP**

The terms of reference and membership (attached) as set out in the appendix to these minutes were approved.

6 **EXETER STRATEGIC BOARD - GUIDANCE AND PRIORITIES FOR USE OF EXETER BOARD GRANTS**

The Programme Manager Communities and the Communities and Commissioning Manager spoke to a presentation on a proposed crowdfunding pilot for Exeter.

This would then take place as part of a Devon wide pilot led by Devon County Council alongside local districts including Teignbridge, West Devon, East Devon and Devon and Cornwall Police

Crowdfunder.co.uk had been chosen as the platform to use as a leader in this field. It was based in Cornwall, had strong links with the University of Exeter and had supported a successful crowdfunding scheme introduced for Plymouth City Council over the past three years. For the Exeter pilot, it was proposed that this Board commit £60,000 which would be combined with £40,000 from the Sport England Local Delivery Pilot.

Four examples were provided of potential schemes and how the funding would be broken down.

Criteria for the fund would be for projects that:-

- address inequalities;
- improve health and wellbeing and get people active;
- develop creative community based solutions to problems; and
- develop and manage buildings, assets and green spaces to enhance our city

The Communities and Commissioning Manager advised that the criteria of the project would align with those of the Devon Communities Strategy around the principles of Connection, Control, Fairness and Working differently.

The Programme Manager Communities advised that a launch date had been agreed for the Devon pilot of 12 July where Members would be welcome to attend and could sign in using the link <https://www.eventbrite.co.uk/e/crowdfund-devon-launch-workshop-tickets-47015121494>.

A later date would be set for an Exeter launch to invite stakeholders including Community Associations, community activists and interested stakeholders etc. Members were advised that community builders would have important roles in promoting and supporting groups to apply.

The Director (JY), responding to a Member, advised that the pilot would be focussing on relatively low contributions rather than the funding of large projects and stated that, as wider strategies for the Board had not been identified to date following the workshop earlier in the year, the priorities had been suggested by officers for agreement by the Board.

It was suggested that, as criteria had been agreed in setting up the site, if groups met the criteria a decision to support would need to take place quickly and it was proposed that decisions would be made in liaison with the Chair and Deputy Chair of the Funding Sub Group. The role of the Funding Sub Group would be to monitor progress and make recommendations for changes where appropriate.

Members welcomed the pilot project with one Member referring to assistance given by the Board towards the City's grass cutting regime and that this commitment should be borne in mind as the pilot progressed.

**RESOLVED** that:-

- (1) the Crowdfund Exeter pilot be agreed;
- (2) £60,000 be allocated to the pilot; and
- (3) the Board Funding Sub Group be requested to monitor progress of the scheme.

## 7 **FEEDBACK FROM MEMBER REPRESENTATION ON MULTI-AGENCY GROUPS**

### Exeter Community Health and Wellbeing Board

The Board noted the minutes of the meeting held on 26 February 2018.

### Community Safety Partnership

The Board noted the minutes of the meetings held on 25 January and 25 April 2018.

## 8 **FUNDING SUB GROUP**

**RESOLVED** that the:-

- (1) Chair, Deputy Chair, Councillors Bialyk, Denham, Aves, Hannaford and Prowse serve on the Funding Sub Group;
- (2) following dates of Sub Group meetings starting at 2.30pm be noted:-
  - date of next meeting to be agreed
  - Thursday 6 September 2018
  - Wednesday 9 January 2019
  - Wednesday 6 March 2019

**DATES OF MEETINGS**

The following dates of future Board meetings were noted, all commencing at 5.30pm in the Civic Centre:-

Thursday 20 September 2018

Thursday 15 November 2018

Thursday 31 January 2019

Thursday 20 June 2019

Thursday 19 September 2019

(The meeting commenced at 5.00 pm and closed at 6.05 pm)

Chair

## EXETER STRATEGIC BOARD 2018/19

### Terms of Reference

Following a review of the work of the Exeter Board, established originally in 2012, it will be renamed as the Exeter Strategic Board and from November 2017 it will be re-focused to enable members to work together in a more strategic and structured way on issues that are not covered in other fora.

As a joint County and City Council committee, the Exeter Strategic Board will provide a forum for County and City Councillors to work together on common Exeter City issues that could not be dealt with by either body in isolation and are not the focus of other committees.

The core membership of the Exeter Strategic Board will be the nine County Councillors for Exeter and five members of the City Council. Representatives from the voluntary, business, health, police, further and higher education, inter-faith communities, community representative and others will be invited to assist the Board as appropriate. Associate members will be invited to participate in Board events when the themes under debate are of relevance/interest to them.

On an annual basis the Exeter Strategic Board will be provided with a strategic analysis setting out needs and issues facing residents to assist Members in agreeing an annual work programme based around key strategic themes of mutual interest or concern that are not dealt with in other fora. The Board will agree the allocation and mechanism for the deployment of the Exeter Board Grant funding in line with the agreed strategic priorities.

The Annual Work Programme will be shared with Associate Members, Community Groups and Special Interest Associations to enable them to identify areas of work they would wish to contribute to through at the themed workshop.

The Exeter Strategic Board will meet four times a year, once for the strategic needs analysis and then for three themed workshops on the topics set out in the annual work plan. Associate Members, Community Groups and Special Interest Associations will be invited to participate in workshops where it makes sense to do so.

The Chair/Deputy Chair of the Exeter Strategic Board will alternate yearly between the City and County Council.

The Board's terms of reference are:

- To share data and information about strategic issues affecting the city.
- To identify an annual work programme around key strategic themes of interest to both City and County Councillors that are not the focus of other groups or committees.
- To take an analytical, evidenced based approach to the examination of the key themes/issues with the aim of identifying priorities for joint action.
- To make recommendations to the City and County Councils about policy or practice that could have a positive impact for the city including opportunities for joint action.
- To contribute to effective partnership working across the City.
- To support and engage with communities and neighbourhoods in identifying priorities and finding ways to meet local needs.
- To enable groups and communities to influence and shape local public services and strategies.
- To allocate community funding to projects of community or citywide relevance.

## Membership

Following the formation of the Board in July 2012, it was agreed to invite representatives from the voluntary, business, health, police Further and Higher Education inter-faith and cathedral communities to participate. The full list of associate members is set out below:-

### Associate Members

Phil Atwell (Exeter University), Sara Bond (Exeter Chamber of Commerce), Simon Bowkett (Exeter CVS), Gillian Champion (Exeter sub-locality of the Eastern Region New Devon CCG), Superintendent Sam De Reya (Devon and Cornwall Police), The Dean (Exeter Cathedral), Jude Taylorson (Faith Groups), John Laramy (Exeter College), Diana Moore (Exeter Community Forum), Suzanne Tracey (RD & E)

In light of the new terms of reference, it is not proposed to invite some of these groups who have held an associate member place, such as Police, CCG/ Exeter CVS, the University, Exeter College and Co-Lab as they work in other partnerships with the Council such as the Community Safety Partnership, or their remit has changed.

A revised list of Associate members is proposed who will receive minutes but not be invited to meetings. They will, however, be invited to take part in themed meetings as agreed for the annual work programme. These associate members are strategic partners and/or have a role in representing different interest groups in the city. They will include:-

Devon Community Foundation	Martha Wilkinson
Exeter Community Forum	Diana Moore
Exeter Community Initiatives	Steven Chown
Active Devon	Matt Evans
Interfaith Group	Jude Taylorson
Exeter Communities Together	Faith Stafford (BME Groups)
LGBTQ	Alan Quick

Board Members are invited to support the way forward and to suggest any other Associate Members.

## **EXETER STRATEGIC BOARD FUNDING SUB-GROUP**

Wednesday 7 November 2018

### Present:

Councillor Edwards (Chair)  
Councillors Aves, Bialyk and Sutton

### Also Present:

Programme Manager - Communities (ECC), Communities and Commissioning Manager (DCC), and Assistant Democratic Services Officer

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### **APOLOGIES**

Apologies were received from Councillor Hannaford.

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### **MINUTES OF MEETING HELD ON 6 SEPTEMBER 2018**

The minutes of the meeting held on 6 September 2018 were agreed.

6

### **CROWDFUND EXETER PROJECTS SUPPORTED SO FAR**

Discussion was held on the Crowdfunder charge of 8% (5% to Crowdfunder and 3% to the payment company) of the total amount raised to the group that have applied for funding. Groups should be aware of this in their initial planning stages and setting their target to cover these costs. The charge covers the platform, worldwide exposure, support and advice. In addition, Crowdfunder will identify other charitable trusts if the project meets their criteria.

There is the potential for projects to be topped up by Devon County Councillors Locality Budget funds if they are struggling to meet their target.

It was felt that there was still some misunderstanding around crowdfunding, and suggested that a briefing could be held for Portfolio Holders, Exeter Strategic Board and possibly a Members Briefing. Two workshops had been held in Exeter to provide further explanation of the process for community organisations, but a further session could be arranged if required. This was a change in culture for community groups and some encouragement would be required to help them take this forward. As part of the process, groups need to put forward a project proposal, produce a short video, and work as a group to share information on the campaign on Facebook, Twitter etc to promote and share to a wider audience. Groups could also find ways of encouraging people to donate, for example, offering free refreshments if they pledge £10, a year's membership if they pledge £50 etc.

Guidance and information was available on the Crowdfund website, but in addition, Devon County Council have made £2,500 of funding available in Exeter to CoLab to provide early stage support. Only 2-3 groups had used this facility to date. As part of the grants review work within Exeter City Council, there are proposals to fund infrastructure support for community groups which would include using crowdfunding platforms as part of their fundraising.

A table of projects put forward to Crowdfund Exeter was circulated with the agenda.

### Organic Arts

This farm based arts organisation which works with people from across Exeter was looking for funding towards a barn conversion to be able to create dry space for activities. It was noted that around 80% of users were from Exeter. The project had raised its target of £8,000, with the Exeter Crowdfund fund contributing £2,500.

### Free Movement

This is a group in Exeter which runs keep fit activities in parks. Funding was requested for new equipment and to extend into more parks in Exeter. Positive feedback had been received. The project had set a target of £5,300 and had raised £5,876. £2,500 was pledged from this fund.

### Devon Recovery

This project was to create a book of reflective poems on mental health suffering. The Programme Manager Communities advised that this did not fit the criteria as it was wider than the Exeter area. However, £7,061 was raised and they had reached their target without a contribution from Exeter Crowdfund.

### Exeter Respect CIC

Respect had set a target of £20,000. The organiser had been referred to CoLab as the target was too high to achieve in four weeks. The campaign is now closed on Crowdfund Exeter with a view to reconsidering options with a more realistic target. It had been suggested that the project should relate to just one particular aspect of the festival, such as the music stage. Again, it was suggested that some form of encouragement could be used to boost donations, eg offer free entry to the festival for a £10 pledge or a £20 pledge would get a free t-shirt.

### Projects in planning stages

The Programme Manager Communities reported on some projects that were in the planning stages:

- Armed Forces Community Support Hub for Devon with a target of £10,000. This could be supported jointly with Devon County Council, and other district authorities could be contacted for support if it is Devon-wide.
- Exeter Trees – to educate people about trees and green spaces in Exeter. However, this would not currently meet the criteria as it is an individual leading it. Guidance would be provided regarding linking into another project.
- Explore Youth Group – LGBT group in the city.
- Exeter Hawks Wheelchair Rugby Group.
- Mindful of Bass – a music event fundraiser in aid of mental health. Again, this would not currently meet the criteria as it is an individual, but contacts could be provided for other mental health projects such as Recovery Devon.

Further information would be circulated when it becomes available.

### Crowdfund Exeter costs

The cost for hosting the Crowdfund Exeter pilot was currently paid for by Devon County Council and Devon and Cornwall Police at a cost of £30,000. If the pilot is

extended to future years the costs will have to be shared, although the overall cost would reduce to £25,000. If other districts wanted to join the scheme, then costs could be shared between all. This pilot runs to the end of March 2019, and it was anticipated that a review would take place in the New Year.

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### **REVIEW OF CROWDFUND EXETER CRITERIA**

The criteria for Crowdfund Exeter was circulated with the agenda and discussion was held on changes to this to make it clearer to understand.

The Terms and Conditions were also agreed.

It needed to be made apparent that this was Devon Communities Together funding.

In relation to evidence of money spent, Programme Manager Communities would check with Crowdfunder that updates are sent through and yearly reports will be provided.

(The meeting commenced at 2.35 pm and closed at 3.52 pm)

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## EXETER COMMUNITY HEALTH AND WELLBEING BOARD

Tuesday 10 July 2018

### Present:-

Councillors Bialyk, Edwards, Leadbetter and Morse

### Also Present

Chris Broadbent, Gillian Champion, Matt Evans, Maggie Gordon, Dr Virginia Pearson, Julian Tagg, Martha Wilkinson, Simon Lane and James Bogue

1

### APOLOGIES

These were received from:-

Cllr Sara Randall Johnson

Diana Moore

Adel Jones

Jo Yelland

2

### APPOINTMENT OF CHAIR

**RESOLVED** that:-

- (1) **Councillor Bialyk of Exeter City Council** be appointed Chair of the Board for the next 12 months.

3

### MINUTES OF THE MEETING HELD ON 26 FEBRUARY 2018

The minutes of the meeting held on 26 February 2018 were taken as read and correct.

In respect of the Terms of Reference it was agreed that Paragraph 2 under point (2) "Function", would require updating. The Active and Healthy People Programme Lead (ECC) would revise this paragraph and the amended Terms of Reference would be submitted for approval at the next meeting.

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### WELLBEING EXETER

The Chief Executive of the Devon Community Foundation provided an update on Wellbeing Exeter as follows:-

- The first quarter had been very busy with the project expanding. There were now 16 GP practices involved in addition to 12 Community Builders and 17 Community Connectors all working across Exeter – so there is a substantial team of people.

- 139 individual GP's have made referrals and that reflects 82% of the GP's in Exeter. This illustrates that the message is beginning to get across.
- Overall the scheme has developed very well providing an inclusive service with access to a wide range of people providing services ranging from emotional support to debt management.
- The core offer of the Scheme is the access to a number of contacts.
- Feedback is positive – for example, a 74 year old lady who is diabetic was not engaging with her GP Practice and it was subsequently discovered that the reason for this was because she couldn't afford a battery for her wheelchair. The Community Connector helped to sort this out and now the lady goes to the Practice regularly for checks.
- The best way of monitoring and valuing activity across the City is through a shared database.
- A concern is the rate of referral which appears to be dropping although more surgeries are in place. There is a need to encourage Practices to improve upon that and it doesn't have to be the GP's themselves who refer, it can be the Practice generally. GP Practices are the only route for referrals at present.
- A contributing factor is that referrals seem to be changing. Although there is no-one on the waiting list, people are presenting with a lot more complex issues. The focus also needs to adjust to how people exit and the time frame for that. Currently the working average is 70 days which is longer than was initially expected.
- The open referral target is 290 at any one time and currently the figure is 347 with 1747 referrals so far.
- The aspiration is to achieve a better outcome which will also save public money – it is an experimental journey.
- Strategic links with a wide range of stake holders and Sport England are essential with statutory and community sector partnerships becoming stronger with a shared vision and purpose.
- Evaluation is complex - attempts are being made to measure the benefit to the NHS. Information is being analysed on an anonymous basis with usage based on NHS numbers before, during and after for a period of 5 years. The Public Health Team is currently assisting and by Autumn 2018 there should be some results.
- The next phase will be to look at other aspects to improve and offer an integrated system and efforts are continuing to obtain further funding.

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### **SPORT ENGLAND LOCAL DELIVERY PILOT**

The Active and Healthy People Programme Lead (ECC) presented a powerpoint presentation (attached).

The salient points were as follows:-

- There has been significant progress and development since the February meeting.
- Out of 113 applications, 19 made it to Stage 2 and Exeter and Cranbrook was one of 12 that were successful.
- £100 million ring fenced funding has been provided over the 12 areas.
- Sport England have invested in a broad mix of places from cities, rural areas and coastal towns to ensure a wide range of learning across places with a mix of outcomes and audiences.
- Exeter and Cranbrook was the only successful bid in the South West and only place with healthy new town status. To put into context, the next pilot areas are located at Birmingham/London for instance.

- The aspirational target is to help 10,000 residents to become active with focussed outcomes on:-
  - Physical activity
  - Health
  - Congestion
  - An improved sense of community
  - Access to activities
  - An analytical approach
- Emerging programme themes are:-
  - Active communities
  - Active school communities
  - Activity ambassadors
  - Active workplaces
  - Active travel
- The LPD Programme Board draft governance was presented.
- Putting the Programme Delivery Team in place is a current priority with the appointment of senior officers to work streams covering digital strategy, communication and marketing, evaluation and learning from innovative examples.
- Development funding has been awarded which provides core capacity funding until March 2021 and two posts out of three have been successfully filled (Data Manager and Programme Administrator).
- The post of Programme Manager is open for recruitment.
- Areas of priority are continuing engagement, work with stakeholders and holding theme designed workshops together with developing people's understanding and insight to improve engagement through focus groups, community events, Community Builders and Community Connectors.
- The aimed timeframe for the next programme submission is by November/December 2018.

Questions were received from members including areas regarding:-

- National context
- When will we see practical delivery and action?
- Focus on people with LTHC.
- Links to WE and Community Builders.
- How well are we doing against the other 12 areas?

Responses to these questions are outlined below:-

- We were the first wave of pilots to access the development award.
- There is a national engagement hub – the indications are that some places are ahead of us in respect of community engagement but we can learn from them.
- Networking opportunities are being explored through the idea of a “South Hub” which would include Essex, Hackney and Southwall.
- There is an opportunity to align with Public Health, NHS and Department for Transport for instance.
- During the early part of 2019 we should see things practically in place with better signage in respect of parks and open spaces for instance (which is what communities say that they want).
- Partnership working is essential to ensure successful delivery of initiatives.

- It is envisaged that there will be lots of different projects and initiatives varying in size and scale with a blend of different approaches. Essential components will be changes in behaviour and securing a range of partners.
- There has to be a clear line of sight in terms of projects on the ground and how they fit in with the people we want to reach. This will be a work in progress over the next 6 to 9 months.
- The focus is on people with several long term conditions and those with frailties so there are two main strands:-
  - Health and Equality (frailty)
  - More people cycling and walking (aimed particularly at commuters for instance).
- Community builders ensure that feedback is obtained on a regular basis – it's important that people and communities feel part of the initiative.

It was agreed that the Sport England Local Delivery Pilot should be a standing item on the Agenda for this Group.

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### **EXETER YOUTH VOICE**

The Programme Manager Communities (ECC) provided an update as follows:-

- The project was launched earlier this year via the Exeter Strategic Board.
- The first stage of the Youth Strategy work was to produce a booklet around Exeter being a youth friendly City.
- A consultation took place and six themes have been established:-
  - Voice in the City
  - Places to go and things to do
  - Environmental issues
  - Parks and green spaces
  - Access to the City (public transport)
  - Bullying and violence
  - Mental health
  - Economy
- In connection with Young Devon the Exeter Youth Voice has been launched which is jointly funded between DCC and ECC.
- Youth workers are engaging with youngsters in schools, communities and at festivals and finding out how they want to engage.
- Social media seems to be the preference and #exeteryouthvoice allows us to find out the things that are important to youngsters.
- The Member Champion for Young People (ECC) is working with Young Devon.
- The aspiration is to create a Youth Forum which could hold presentations around health and wellbeing, mental health and the economy for instance. It is also an opportunity to get partners around the table to talk about how young people can impact on organisations.
- There is a distinction between this work and the SPACE work which focuses on St Thomas and the Cowick area. The 12 months' funding for this project will run out in the summer and feedback on achievements will be submitted to Exeter Strategic Board.
- It is imperative to further consider how the change from old style youth provision to new style is working but there will be no additional resource from DCC although it is important to carry out this piece of work.

- It was noted that the Devon Youth Games finals took place on Saturday 7<sup>th</sup> July in Dawlish and that 5 new girls' rugby clubs participated. The plan is that the finals will take place in Exeter next year.

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#### **ANY OTHER BUSINESS**

Given the Social Care aspect, it was agreed that the following individuals should be invited to become members of the Group:-

- Maggie Gordon, Assistant Director of Health and Social Care (DCC)
- Stephen Spratling, Community Service Manager for Exeter (DCC & RD&E)

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#### **DATES OF FUTURE MEETINGS**

11 September 2018  
30 October 2018  
29 January 2019

(The meeting commenced at 2.00 pm and closed at 3.30 pm)

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## COMMUNITY SAFETY PARTNERSHIP - EXECUTIVE GROUP

Wednesday 4 July 2018

### Present:-

Superintendent Matt Lawler (Chair)	- Devon and Cornwall Police
Simon Arliss (Deputy Chair)	- Devon & Cornwall Police
Nigel Deasy (Deputy Chair)	- Devon & Somerset Fire and Rescue Service
George Crossland	- Office of the Police and Crime Commissioner
Denise Dearden	- Trading Standards
Rachel Gillott	- Devon County Council Childrens Service
Simon Lane	- Exeter City Council
Jeanie Lynch	- DSVF Forum
Melinda Pogue-Jackson	- Exeter City Council
County Councillor P Prowse	- Devon County Council
Lisa Rutter	- Devon Youth Service - Exeter, East & Mid Devon
James Tisshaw	- Devon County Council Childrens Services
Tamsin Williams	- Devon and Cornwall Police
Simon Young	- Devon & Somerset Fire and Rescue Service
Jo Quinnell	- Exeter City Council

### Apologies:-

Jo Yelland	- Exeter City Council
James Bogue	- Exeter City Council
Simon Bowkett	- Exeter CVS
Melanie Burke	- Safer Devon Partnership
Councillor Peter Edwards	- Exeter City Council
Karen Mandefield	- Devon & Cornwall Police
Julie Richards	- Safer Devon Partnership
Gill Unstead	- Public Health Devon

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### UPDATE PRESENTATION ON PREMIER LEAGUE KICKS PROJECT

The Chair welcomed Peter Eveleigh, Premier League Kicks Coordinator to the meeting to provide an update on the Premier League Kicks programme.

Premier League Kicks is a national programme originally set up due to the London riots to help tackle anti-social behaviour and is now heading into its 12<sup>th</sup> year of delivery.

In addition to the 30 full time members of staff, there are 70+ casual members of staff.

The programme is currently being delivered in four areas at a minimum of eight hours per week – Tiverton, Merrivale, Wonford and Cranbrook. From September it was anticipated that this would increase this to around 12 hours minimum in the current delivery areas as well as new areas such as Beacon Heath. In addition to football, a range of sports and activities is offered including table tennis, pool, street golf and basketball, as well as a youth centre with a range of activities at their busiest session in Wonford to include informal workshops on, for example, the health implications of our diets.

Premier League Kicks provides young people between the ages of 8-19 the opportunity to have self-belief and confidence, and to represent their local community or city through competitive fixtures. This offers an opportunity to gain experiences outside of their normal community, whether that be in Exeter or representing Exeter City Football Club on a regional or national scale. There is no cost to participants.

Being part of a professional football club offers a unique opportunity to engage with young people in hard to reach areas using the pull of professional football. However, this does not work for every individual which is the reason a range of activities are delivered and promoted, such as just providing a safe and dry place for young people to be at anti-social hours.

PL Kicks is coming to the end of its second year of operation, and Peter explained that the Key Performance Indicators (KPIs) detailed in the presentation were based on this year's delivery from September 2017. He gave an explanation as follows:

- Engaged – count of individuals who are aged 8 to 19 and have attended a minimum of one session
- Retained – count of engaged individuals who have attended the programme for a minimum of five sessions during a four-month period
- Sustained – count of engaged individuals who have attended the programme for a minimum of 10 sessions during two consecutive eight-month periods.

All the KPIs have increased since last year, most noticeably the female participation rising from 27 to 54. Female participants have gone on to positive pathways such as attending the girls development centre. They were also national champions at the Kicks tournament, playing against Arsenal, Manchester United amongst others and it was hoped that they would break into the ladies first team.

PL Kicks is also building better communities by giving young people the opportunities to express their feelings through a kicks youth voice which has been tailored towards the Exeter Youth Voice - providing places for young people to go and things to do as well as support for mental health, bullying and violence and to create an environment in mind for young people, hence the youth club setting.

One potential new area from September 2018 is Beacon Heath which has facilities that can be used to deliver physical activity such as Arena Park and St James High School. In addition, the time spent at Merrivale would be increased to two hours – one session for primary school participants followed by a secondary school hour. The current session is for an hour but is proving off-putting for some age groups as participants tend to be within the 12-14 year age group – too old for younger participants, and too young for older participants.

Young people are also given advice on the best way to develop, whether it is through sports or education, by providing positive pathways for young people, eg giving them the option to enrol on their BTEC futsal course which is run through Exeter College.

A Premier League Kicks Hero is also nominated from the young people participating to acknowledge the positive work they have done in their community.

The programme would not have been as successful as it had without working alongside partners and supporters across Exeter including the CSP, PCSOs attending to help break barriers, Co-Op, ATASS etc.

Further comments were made as follows:

- Good relationships were being developed with Community builders
- Work was being undertaken with high schools to develop taster sessions for female participants with the potential to deliver a girls only session and to bring in female members of staff
- Referrals have been received from Probation in the past, and more referrals would be welcome to give all young people an opportunity and to be fully inclusive
- The programme was only delivered during term time, with one off events during the summer period, but there was very much an aspiration to deliver this over school holidays, subject to additional funding.
- County Councillors have a grant fund of £20,000 each which could be tapped into.
- PL Kicks sessions taking place in parks has a knock-on effect as other members of the community feel safer when they see the park in use.
- Any contacts for funding opportunities would be gratefully received.

The CSP thanked Peter for his presentation.

A request had been received from PL Kicks for £2,500 funding support from the CSP. It was proposed that £1,500 could be delivered from the CSP budget, with £1,000 from the Proceeds of Crime funding which relates to anti-social behaviour.

From the £24,000 CSP budget, around £20,000 had already been committed, including contribution towards Domestic Homicide Reviews, delivering the Solomon Project in schools etc. Other funding streams were being tapped into where possible such as Proceeds of Crime to increase funding opportunities available.

**Agreed that:**

- (1) The CSP supports £1,500 funding to Premier League Kicks from its budget; and
- (2) £1,000 be awarded from the Proceeds of Crime funding.

18

## **MINUTES OF LAST MEETING - 25 APRIL 2018**

The minutes of the last meeting held on 25 April 2018 were agreed, subject to Minute No. 11 (Strategic Needs Assessment Presentation and Discussion) relating to Domestic Abuse including Sexual Violence to read:

### Domestic Abuse including Sexual Violence

Emerging threats and challenges are:

- Police reported DA incidents in Exeter increased by 18%
- Disabled people experience disproportionately higher rates, for longer periods of time, more severe and frequent abuse
- Young people are at a much higher risk of being a repeat victim
- Particular hotspots in the city being in Wonford, Mincinglake and the city centre.
- Older clients are hugely underrepresented.
- Peaks are in the summer (World Cup) and Christmas
- Reference was also made to the disproportionate number of Domestic Homicide Reviews in Exeter

18a **Action Log**

The current actions were discussed and updated (attached).

19

**PRIORITIES 2018/2020**

19a **Explanation of 4 P's/Outcomes process by Simon Arliss**

Following the presentation on Strategic Needs Assessment and subsequent workshops to set priorities at the last meeting, Inspector Simon Arliss gave a presentation on CSP Action Planning.

The 4 P's (Protect, Prepare, Prevent and Pursue) were originally from the Home Office's 'contest' County Terrorist Strategy and were a good model for addressing any threat or challenge. By using this model against the four priorities, it would provide clarity of objective and establish those parties most suited to tackle the issue under each strand.

19b **Group workshops led by Management Team leads discussing individual priorities to shape what success looks like/outcomes to be measured**

A facilitator was selected for each of the four themes and members split into discussion groups for each priority.

20

**FEEDBACK FROM GROUP WORK/INFORMATION SHARING GOING FORWARD**

Following discussions, facilitators from each group summarised the outcomes.

**DSVA**

Protect: **Workforce Development in CSP partner agencies**

- Fire safeguarding training mechanisms + response and refer
- Children/ Encompass
- Practical Home Safety Support – currently happens for victim of burglary for example but could happen for victims of DSVA
- Identify pathway for victims and perpetrators + who does what/ mapping – towards partnership outcome

Prepare: Schools

- **Support and development of Op Encompass – know that not all schools are signed up**
- Awareness raising in schools
- **Tender project – expand**
- NTE – BBN – Ask 4 Angela, Taxi Marshalls (Safe zone)

Prevent: Awareness raising

- 16 days
- World cup
- Communications
- Work with men

Pursue:

- **DVPN – police increasing use of legislation and opportunities – measure impact by increase use of orders and referrals to agencies**
- Civil Orders

Dovetail these with current DSVF Forum work programme looking at where CSP can support initiatives and where partners need to carry out actions. Report regularly on progress to CSP but also request updates from CSP agencies on their progress to achieve.

**Bold denotes key actions**

**County Lines** (send out below and ask partners to 'own' actions)

Protect:

- Intel gathering and sharing
- Measure partner agency forms – location, victim offender (potential)
- Media – 'The Citizen' + 'Own Space'
- Community Builders

Prepare:

- Intel
- Education – schools, hoteliers, taxis, local shops, job centres, GPs, public transport, coaches, town centre staff, youth/community workers
- Target – location, victim, offender (potential)
- Map funding & target

Prevent:

- Analytical support - schools, hoteliers, taxis, local shops, job centres, GPs, public transport, coaches, town centre staff, youth/community workers
- Public = resources
- 'Own Space'
- Targeted Intervention – school holidays

Pursue:

- Youth ASBAT

## **ASB**

Protect:

- Key locations
- Causes – Street attached, young people, drugs/alcohol, night time economy, tenancy issues/problem neighbours

Prepare:

- Collation of consistent data
- Alcohol awareness raising/trading standards
- Effective use of information/data sharing
- ASBAT report to be provided to CSP highlighting issues that need further support

Prevent:

- Hotspot policing
- Evidence based problem solving linked to key locations and causes
- Signpost individuals to agencies that can offer support
- Reduce availability of drugs/alcohol

Pursue:

- ASB escalation process
- Location bans

- CBOs
- Partnership working with business and voluntary sector

**Place based community led approach** (City identified areas of action)

- Possible link to CSP support of Exeter City Community Trust: Areas – Wonford, Merrivale, Beacon Heath, others?
- City Centre – Dean Cathedral project
- Female Offender Strategy – input on this at next CSP
- Place – City, University
- City Centre Task & Finish
- Analysts day - 4 Ps on identified areas
- Escalation during year
- CSP supports community champions to identify activity
- Schools

**Protect:**

- Safe: Parks and places of leisure, skateparks
- More support for females re links between crime/DSVA

**Prepare:**

- Profiles of areas
- Early help

**Prevent:**

- Social based approach for women offenders/pathfinder
- Local councillors £20,000 budget
- Where can money go to support CSP

**Pursue:**

- Success would be Exeter City Community Trust providing Summer 2019 activity supported by CSP

Discussion was held on the 'Develop a place based community led approach' priority where there may be some underlying themes across any or all of the other three priorities which could point to a particular geographical area.

The new Female Offender Strategy would be reported to the next meeting.

The Exeter DSVA Forum's Work Programme 2018-2020 would be circulated for information.

**Agreed actions:**

- (1) The Management Group meetings were scheduled for 25 July and 25 September. Results from today's action planning will be collated into actions and proposed outcomes and would be circulated by the end of July for any additional thoughts from members;
- (2) CSP members to advise of any analytical product they have relevant to Exeter or an individual who is able to attend a workshop. A contact name should be forwarded by 13 July, after which a date would be set to meet to commence the place based approach priority; and

- (3) Members to advise of funding opportunities they have knowledge of through own organisations that could either be tapped into as an organisation or as the CSP before 25 July for the Management Group to discuss at their meeting.

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**ANY OTHER BUSINESS**

There was no other business.

(The meeting commenced at 9.30 am and closed at 11.38 am)

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## COMMUNITY SAFETY PARTNERSHIP - EXECUTIVE GROUP

Wednesday 10 October 2018

### Present:-

Superintendent Matt Lawler (Chair)	- Devon and Cornwall Police
Simon Arliss (Deputy Chair)	- Devon & Cornwall Police
Louise Arcscott	- HM Prison & Probation Service
Councillor Philip Bialyk	- Exeter City Council
George Crossland	- Office of the Police and Crime Commissioner
Councillor Peter Edwards	- Exeter City Council
Simon Lane	- Exeter City Council
Melinda Pogue-Jackson	- Exeter City Council
Janet Quinn	- Devon County Council Trading Standards
Gary Thompson	- RD&E NHS Foundation Trust
Gill Unstead	- Public Health Devon
Lisa Vango	- Office of the Police & Crime Commissioner
Tamsin Williams	- Devon and Cornwall Police
Jo Yelland	- Exeter City Council
Jo Quinnell	- Exeter City Council

### Apologies:-

James Bogue	- Exeter City Council
Simon Bowkett	- Exeter CVS
Jeanie Lynch	- DSVF Forum
Dave Passmore	- Devon & Somerset Fire & Rescue Service
County Councillor P Prowse	- Devon County Council
Julie Richards	- Safer Devon Partnership
Lisa Rutter	- Devon Youth Service - Exeter, East & Mid Devon
James Tisshaw	- Devon County Council Childrens Services

22

### MINUTES OF LAST MEETING - 4 JULY 2018

The minutes of the last meeting held on 4 July 2018 were agreed.

23

### ACTION LOG

The Action Log was discussed and updated. All actions except the North Devon suicide prevention pilot update were discharged.

24

### TRANSFORMING JUSTICE AND REDUCING REOFFENDING - SOPHIE BAKER, OPCC

Sophie Baker, Project Lead Transforming Justice, OPCC, attended the meeting to provide an overview of the Transforming Justice Project.

The presentation is attached for information.

The Local Criminal Justice Board (LCJB) is currently chaired by the Police and Crime Commissioner. The newly formed Reducing Offending Board focusses on individuals who are in or on the cusp of entering the criminal justice system. There are links with HMP Eastwood Park and CSP representatives from Exeter, Plymouth, Torbay and Cornwall. Hannah Hart who heads up the Criminal Justice Board sits on all groups.

Through the Gate, a rehabilitative service for prisoners, also offers practical support such as clothing, charging phones etc in addition to housing, benefit and employment support. Over 40% leave HMP Exeter without accommodation, and it was hoped that this additional support to resettle back into the community and ensuring rehabilitation continues will help to stop the rotating door. The Short Term Resettlement Group had undertaken some monitoring and had received positive feedback.

The Checkout lounge and Departure lounge café is run through EDP Drugs & Alcohol Services. EDP provide a full time coordinator. This feeds up to the Reducing Offending Board.

Julian House is leading on housing solutions, taking referrals from HMP Exeter and Eastwood Park. Keyworkers will provide support with a focus on complex needs. 20 units are available across the peninsula. This project commenced on 6 August.

The Peninsula Women's Offender Strategy incorporates both national and local issues. The outcome of the Ministry of Justice bid for £240,000 for outreach support workers to fill the gaps in service provision would be announced on 24 October.

An employment event was held on 18 September linking potential employers and prison/probation. A considerable number of companies such as Willmott Dixon, Costa and Tesco were involved.

A mental health partnership group would be looking to expand a pilot in Plymouth which affects those that don't meet the threshold for intervention, and as an alternative to sentencing to custody, requires alcohol treatment for example. Plymouth already had a hub in place, and there was potential to link with CoLab but additional capacity was needed. Louise Arscott welcomed this as their Mental Health Team would find this useful for those clients that don't meet the threshold and cannot access services.

In terms of representation, it was noted that the LCJB links in with judges who attend to speak about some of the issues relating to cases. Magistrates are also connected with sentencing work to identify and resolve blockers. The Police Head of Crime also sits on the LCJB. A six-monthly workshop takes place to analyse data around the number of community orders. Court liaison meetings also take place which are regular meetings with the magistrates and court staff and links with drug and alcohol services.

The Transformation Board is run by the court and discussions are underway to put in place a process to issue a warrant in local court instead of the individual being transported back to their original location, as this incurs a huge expense.

In response to a question around whether the Police should have some input in the Checkout Lounge, it was noted that Integrated Offender Management sit on this so the Police are fully aware and as clients tend to be CPS and Probation they are able to respond to issues. Work is being carried out on those cohorts who may be abstinent in prison but who return to drugs/alcohol when they are released.

Gill Unstead referred to a recent conference on harm reduction and drug related deaths. The presentation would be circulated for information.

Reference was also made to the increase in cost for substitution drugs. The two main drugs used for opiate substitution therapy had increased from £2.15 per week to £15 per week, with no additional funding.

Sophie Baker would link in with Gill Unstead in relation to cannabis use prevention films being rolled out to Years 8-10 in schools as it was considered that some films are not helpful in the wider context.

The Partnership thanked Sophie for her informative presentation.

25                    **SERIOUS AND ORGANISED CRIME PREVENT BID - SIMON BOWKETT**

The report from Simon Bowkett on the County Lines Diversion Project was noted.

This was the only non-Police bid that was successful nationally.

Louise Arscott referred to an increase in care leavers which were a particularly difficult cohort and how to help identify and support. A more constructive conversation at the next meeting would be welcome.

This funding is only available until 31 March 2019 and further dialogue was needed on how this project can be sustained after that time and what value it is adding.

Jo Yelland declared an interest as a Trustee on behalf of Exeter City Council in relation to CoLab. She advised that CoLab were also in receipt of grants from the City Council and now had a Service Level Agreement for the delivery of some services.

A discussion was held around how different projects in CoLab were coordinated. Gill Unstead advised that there is a changing culture across a range of organisations with a challenging client group and this demonstrates they can join up resources in a better way.

Lisa Vango also referred to the draft Peninsula Strategic Assessment and how work at CoLab could link in with that.

**Agreed** that this would be discussed further at the next meeting with members to give some thought on alerts to potential funding bids in order to support CoLab to be self-sustaining.

26                    **UPDATE ON WORKSHOP AROUND PLACE BASED COMMUNITY LED APPROACH - MELINDA POGUE-JACKSON**

Melinda Pogue-Jackson reported that a meeting had taken place in mid-September between Exeter City Council, Devon County Council, Police, Fire Service and Space on how to bring all data together.

The Police and Fire Service would share data initially, building on core data, with Exeter City Council adding to this. Space hold their data in a different way. Discussions had been held on carrying out a Youth Survey. This would be in the form of an anonymised survey within Space and at schools to try to identify areas that pupils feel safe/unsafe, use of drugs, where drug dealing is taking place, their perception of drug use. The only information provided would be their age and whether they are male or female.

A survey was carried out by Schools and Students Public Health Education Unit (SHEU) which goes to specific year groups and asks questions around drug use, smoking etc. It gives views, values and beliefs on such topics and although doesn't cover all schools is highly validated. It was questioned whether the data from this could be used rather than replicating.

Issues around data sharing protocols was being investigated by Superintendent Jim Gale. The Police may be able to utilise their Performance and Analysis Department to undertake analytical work to map and identify hot spots. Public Health's Intelligence Team had the potential to access hospital database admissions due to drugs/alcohol by age. Both could be overlaid with other data. Links would be made with Simon Chant in Public Health and the ECC local delivery pilot for Sport England.

The SDP wide data sharing agreement needs refreshing in light of GDPR and Superintendent Jim Gale was moving this forward with relevant officers. The lack of guidance relating to GDPR is a national problem.

The Ambulance Service had also been approached to obtain data where ambulances are dispatched. ARID data has a lot of gaps and it was hoped the data could be cleansed to report to the CSP.

A&E record violent assaults, but it would be useful to have data on wider alcohol admissions. In addition, the number of hospital admissions relating to a suspected overdose and those that are not admitted are not always recorded in the same way.

**Agreed** that the next stage for the Group is:

- (1) To discuss barriers, what questions they are trying to answer and take to strategic groups to ask if they have any relevant data that can answer those questions.
- (2) To take into consideration other surveys that had already been undertaken and whether the results from these could be used rather than replicating.
- (3) Identify how ARID can help facilitate, but note that EVANTE are already examining this which is being discussed nationally in regards consistency of data.
- (4) To take into account that data also needs to be predictive of future demand.
- (5) Tamsin Williams to approach Performance and Analysis Department to see how much they can drill down into local areas as this may already be available.
- (6) Consideration to be given to Devon & Cornwall Police mapping tool with front line mapping apps which was being rolled out. Possible meeting to be arranged with the lead on what information they would be able to provide.
- (7) Organisations to advise of any other data.
- (8) The Group to meet again prior to next CSP meeting and feed back.

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#### **REVISED TERMS OF REFERENCE - SIMON LANE**

Simon Lane presented the revised Terms of Reference to take into account Domestic Homicide Reviews.

The Terms of Reference were agreed.

28

#### **PRIORITIES 2018/2020 - MATT LAWLER**

Matt Lawler presented the first draft of the Priorities and Action Plan for 2018/19 as a result of recent workshops.

Comments were made on the following objectives:

Review the multi-agency approach to managing Traveller encampments ahead of summer 2019

More joined up thinking between the Police and local authorities was needed to find a better way of dealing with the issue in future. This was an opportunity to learn lessons from this last year. There were common misconceptions on what can and cannot be done.

Devon County Council had convened a meeting across district councils to discuss how to work together on this issue, eg alerts across local authorities. However, no further information on progress had been received.

Discussions could take place with David Bartram, ECC Director regarding a CCTV project in terms of evidential collection. The solution may not just involve the Council and the Police and needed to be looked at in the wider context.

It needed to be ensured that processes already in place were not duplicated.

Exeter City Council's members had supported the formation of a Spotlight Review to discuss traveller related issues at Scrutiny Committee – Place on 13 September. The results of this would be reported back to the CSP.

Drug related litter and street injecting

Gill Unstead raised concern that drug related litter and street injecting was not included within the priorities. It was noted that discussions are held within ASBAT but a bigger piece of work needs to be done as this is a big issue from a resident point of view and is linked to county lines and changes in injecting practice. It requires a different approach with work in pharmacies, street scene etc.

However, thought needed to be given on what added value the CSP can bring in addition to 'business as usual' so as not to duplicate services.

It was noted that this action plan does not preclude any other critical issues that can arise.

Improve safety in the night time economy – Re-establish the Help Zone

Initial discussions had already taken place with the Director of the RD&E and a further meeting would be held between Simon Lane, Matt Lawler and Gary Thompson.

During Freshers Week, the University led on the opening of a help zone which was first aid led by the University branch of St Johns Ambulance. It would be useful to have statistics from this.

The Help Zone was previously paramedic led, but had proved resource intensive and had worked based on the good will of individuals. Evidence was needed to demonstrate any increase in hospital admissions when the Help Zone is not operating. The evaluation report would be forwarded to Gary Thompson to identify the appropriate connections at the RD&E.

Lisa Vango advised that if another pilot was put in place, some OPCC funding would be available to assist.

**Agreed that:**

- (1) Evaluation report on the Help Zone to be sent to Gary Thompson.
- (2) CSP members provide feedback on the priorities, particularly around owners, measures and outcomes, and what value can be added as a partnership. Any other suggestions for inclusion could be welcome.
- (3) A revised draft to be presented to the next meeting.

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## **EXETER CITIZEN**

A discussion took place on CSP articles to be placed in the next two editions of the Exeter Citizen.

Concern was raised around the placement of a Hate Crime article due to the possible perception from residents that there was a hate crime issue in Exeter. However this could refer to the number of cases and with a proactive angle.

It was also suggested whether an article around drugs and the effect upon Exeter would be timely, linking in to work that had taken place on Cathedral Green. In addition, the Spring would see the start of the festival season, and messages could be reached to parents around drugs. Gill Unstead reported that the partnership lead for the Force was working to produce leaflets aimed at parents and also another for children, and they could include a link to this within the article.

Lisa Vango advised that one of the key issues for the PCC was connectivity and how people can access services connected to community safety, and to ensure they know what's available. She would welcome a guidance type article on where residents can go to get this practical information, eg community builders, how to report needle finds etc.

**Agreed** that this would be picked up at the next Management Board meeting for a decision.

30

## **ANY OTHER BUSINESS**

### Homeless - signposting

Gary Thompson advised that the RD&E were starting to see a number of homeless individuals around the site. He sought clarification on where to signpost and if a card could be made available to circulate directing to relevant agencies.

It was considered that most individuals would be aware of the resources available at CoLab. Furthermore, the night shelter would be opening until 10pm from 1 November with Julian House taking the lead.

**Agreed** that information would be collated and circulated, including details of the housing service lead.

### Trading Standards

Janet Quinn reported that Trading Standards enforce the sale of alcohol to any underage person. She requested any intelligence from organisations and to assume they did not already have this information.

(The meeting commenced at 9.40 am and closed at 11.59 am)